

PUBLIC WORKS FACILITY  
 180 Vickers Drive  
 Milford, DE 19963  
 www.cityofmilford.com



PLANNING DEPARTMENT  
 Planning, Economic Development,  
 Enforcement, and Inspections Office  
 O 302.424.8396 | F 302.424.3559

## RESIDENTIAL BUILDING PERMIT

Property Information			
Tax Parcel #			
Subdivision		Lot #	
Property Address			
Owner Name			
Mailing Address			
Phone Number		Email Address	
Project Information			
<input type="checkbox"/> Single-family Detached <input type="checkbox"/> Single-family Semi-detached <input type="checkbox"/> Townhouse <input type="checkbox"/> Demolition <input type="checkbox"/> Roof <input type="checkbox"/> Siding <input type="checkbox"/> Residential Addition <input type="checkbox"/> Detached Garage <input type="checkbox"/> Interior Renovation <input type="checkbox"/> Exterior Renovation <input type="checkbox"/> Solar <input type="checkbox"/> Shed <input type="checkbox"/> Pool <input type="checkbox"/> Ramp/Stairs <input type="checkbox"/> Deck <input type="checkbox"/> Gazebo <input type="checkbox"/> Carport <input type="checkbox"/> Renewal Permit # _____ - _____			
Total Heated SQ FT	Total Unheated SQ FT	Number of Stories	
Number of Bedrooms		Number of Bathrooms	
Total Cost of Project			
Description of Work (if needed)			
<b>Foundation</b> <input type="checkbox"/> Slab on Grade <input type="checkbox"/> Crawl Space <input type="checkbox"/> Basement <input type="checkbox"/> Piers/Pilings <input type="checkbox"/> SMU		<b>Framing</b> <input type="checkbox"/> Wood <input type="checkbox"/> Steel <input type="checkbox"/> Concrete <input type="checkbox"/> Masonry	
<b>Sewer</b> <input type="checkbox"/> City <input type="checkbox"/> Septic	<b>Water</b> <input type="checkbox"/> City <input type="checkbox"/> Well	<b>Electric</b> <input type="checkbox"/> City <input type="checkbox"/> Other _____	<b>Heat</b> <input type="checkbox"/> Gas <input type="checkbox"/> Electric <input type="checkbox"/> Other _____
Water Demo Request Date:	Sewer Demo Request Date:		Electric Demo Request Date:

**Application Checklist**

- Survey/Plot Plan (2 copies)
- Construction Drawings (2 copies)
- Model Energy Compliance Sheet (for new construction)
- Kent/Sussex Conservation District Approval (for new construction)
- Delaware Department of Transportation Approval (for new entrances)
- Homeowners Association Approval (for exterior permits)
- Utility/Right of Way Permit
- Solar Interconnection Form

**Contractor Information**

Name

Address

City Contractor License #

Contact #

Fax #

Email Address

**Applicant Signature**

I, the undersigned, hereby certify that I am an authorized agent for the contractor/owner and have the authority to make this application; that the information is complete and correct; and that the construction and/or use will conform to City of Milford code and other applicable laws and regulations which relate to the property.

Applicants Signature Date

Applicant's Name (Please Print)